



University Statutory Requirements Regarding Attendance and Sessional (Sri Siddhartha Academy of Higher Education (SSAHE))



A) ATTENDANCE REQUIREMENT :

1. Applicable to all students undergoing the prescribed course of study in a college affiliated to Sri Siddhartha Academy of Higher Education, Tumkur.
2. Each semester is considered as a unit and the candidate has to put in a minimum attendance of 85% in each subject with a provision of condonation of 10% of the attendance by the Vice Chancellor on the specific recommendation of the Principal on the reasons such as medical grounds, University level sports and cultural activities, academic matters such as seminars, workshops and paper presentation. Those who fail to meet the minimum requirements will have to repeat the course when the course is offered again.
3. The basis of the calculation of the attendance shall be prescribed by the University by its calendar of events. Semester students, the same is reckoned from the date of admission.
4. The students shall be informed about their attendance position periodically by the colleges so that the students shall be cautioned to make up the shortage. The Principals of the affiliated colleges shall submit the list of students who have been detained for shortage of attendance at the end of the semester to the Registrar (Eval.) & a copy to the Registrar (Academic).

B) REGULATIONS FOR THE AUTONOMOUS AND THE DEEMED UNIVERSITY PROGRAMMES.

The University has formulated the following guidelines, keeping in mind the current challenges faced by the Technical Education system in the country.

1. An autonomous college is free to make their own instruction, syllabi and scheme of evaluation, while fulfilling the minimum academic standards.
2. An autonomous college will follow credit system., letter grades and numerical grade points average.
3. The academic year is divided into 3 segments :
 - a. Two main semester
 - b. One supplementary semester.Duration of each main semester will be 19 weeks and that of a supplementary semester will be 8 weeks.
4. In each semester, there will be various provisions for students like registration of withdrawal from courses towards the end, all being under the advice of faculty advisors. These facilities are expected to ensure proper monitoring of students by faculty advisors, leading to their improved learning capabilities and minimizing their chances of failure in the courses registered.
5. In credit system each subject is assigned with credit points. A student can take courses of credit weightage, for meeting the requirements of a degree programme, such courses together with their grades and the credits earned will be included in the grade card issued by the college at the end of each semester and they form the basis for determining the students academic performance in that semester. Each student can register for the course work, with the minimum course load being 20 credits and maximum course load 30 credits per semester, the average course load for the semester being 25 credits. A minimum of 200 credits has to be earned by a student to obtain the degree.

6. In credit system students are assessed in two parts.
- Continuous Internal Evaluation (CIE)
 - Semester End Examination (SEE)

The Subject Teacher all through the semester will conduct CIE; which included Tests, Mid-Term Examination weekly/ fortnightly class tests, assignments, quiz, seminar etc. The break up of CIE and SEE are as follows :

Letter	Grade Point	Marks Range (%)	Grade Point Average	Percentage of Marks & Class
'S'	10	= 90 to 100	5.75	50 (Second Class)
'A'	09	≥ 75 to < 90	6.25	55
'B'	08	≥ 60 to < 75	6.75	60 (First Class)
'C'	07	≥ 50 to < 60	7.25	65
'D'	05	≥ 45 to < 50	7.75	70 (First Class with Distinction)
'E'	04	≥ 40 to < 45	8.25	75
'F'	00	< 40		

W - withdrawn from the course

$$SGPA = \frac{(\text{Course Credits X Grade Points}) \text{ [for all courses in that semester excluding transitional grades.]}}{(\text{Course Credits}) \text{ [for all courses in that semester excluding transitional grades.]}}$$

$$CGPA = \frac{(\text{Course Credits X Grade Points}) \text{ [for all courses excluding those with 'F' & transitional grades until that semester.]}}{(\text{Course Credits}) \text{ [for all courses excluding those with 'F' & transitional grades until that semester.]}}$$

For all courses with letter grades including "F" in Current Semester.

SEE will be conducted at the end of the semester, on dates to be fixed at the college level.

THEORY :

Continuous Internal Evaluation (CIE)	
Test 1	10 Marks
Test - 2 (Mid-Term)	20 Marks
Test 3	10 Marks
Assignment, Test Based on Assignment, (Submission of Drawing Sheets in Case of CAED/CMD/Electrical Machine Drawing)	05 Marks
Surprise Test, Quiz (Objective Type), Seminar	05 Marks
Semester End Exam (SEE)	50 Marks
Grand Total	100 Marks

PRACTICALS :

Continuous Internal Evaluation (CIE) Break up of CIE marks for Lab / Practical Courses are a below :

a. For CAED (Computer Aided Engineering Drawing)

Test 1	Test 2	Surprise Test	Submission	Total
10	10	05	25	50

b. For Practical Courses other than CAE

Lab Report	Test 1	Test 2	Total
30	10	10	50

PASSING STANDARDS:

	Max. Marks	Min. Marks for Pass
CIE*	50 Marks >	40% (i.e 20 Marks out of 50 Marks)
SEE	50 Marks >	40% (i.e 20 Marks out of 50 Marks)

Student will not be allowed to take up the SEE, if the CIE will be less than 40% and he will be awarded F Grade for that subject.

Vertical Progression / Mobility / Condition to go to the Next Higher Semester.

1. ODD Semester to EVEN Semester Complete (free) mobility
2. EVEN to ODD Semester
 - i) Can carry a maximum of 4 'F's
 - ii) Obtain a minimum CGPA and SGPA of 5.0
 - iii) A candidate is eligible for promotion from even semester to odd semester (i.e. to next academic year) provided, the candidate has not failed in more than four subjects of passing of the immediately preceding two semesters and has passed in all the subjects of all the still lower semester examinations. For example:
 - a. A candidate seeking eligibility to 3rd semester should not have failed in more than 4 subjects of passing of 1st and 2nd semesters taken together.
 - b. A candidate seeking eligibility to 5th semester should have passed in all the subjects of 1st and 2nd semesters and should not have failed in more than 4 subjects of passing of 3rd and 4th semesters taken together.
 - c. A candidate seeking eligibility to 7th semester should have passed in all the subjects up to 4th semester and should not have failed in more than 4 subjects of passing of 5th and 6th semesters taken together.

SUCCESSIVE FAILURES

If Student fails (Grade 'F') to pass a course and earn the credits prescribed for the course even after three attempts, the admission of the student to the programme shall be terminated and the student shall be asked to leave the college. However, such a student may seek admission to the programme at the college afresh.

SRI SIDDHARTHA ACADEMY OF HIGHER EDUCATION, TUMKUR

The Master of Technology Courses

Rules and Regulations

PG 1 TITLE OF THE COURSE

The course shall be called Master of Technology Course abbreviated as M. Tech (Subject of Specialization)

PG 2 DURATION OF THE COURSE

- a) The course shall extend over a period of 24 months.
- b) Each semester shall have following schedule
 - First Semester** : 19 weeks duration
 - Second Semester** : 19 weeks duration
 - Third Semester** : 19 weeks duration(Weekly 3 days course work and 3 days project work).
Fourth Semester : Minimum of 4 Months and maximum of 6 Months duration.
The Academic year will be break down into two semesters.

PG 3 ATTENDANCE REQUIREMENT

- PG 3.1** Each course of semester shall be treated as a separate unit for calculation of the Attendance.
- PG 3.2** Candidate shall be considered to have satisfied the attendance requirement if He/she has attended not less than 85% of the classes in each subject of all the Semester actually conducted up to the end of the semester.
- PG 3.3** A candidate, who does not satisfy the attendance requirement in any subject, shall not be eligible to appear for the semester end examination for that subject of the semester and shall be required to register for that subject in the subsequent batch.

PG 3.4 If a candidate, for any reason, discontinues the course in the middle he/she may be permitted to register to continue the course along with subsequent batch.

PG 4 REGULATIONS FOR DEEMED UNIVERSITY PROGRAMS

PG 4.1 The University will follow credit system, letter grades and numerical grade points Average.

PG 4.2 In each semester, there will be various provisions for students like registration of Courses in the first week of the semester, dropping the courses in the middle and Withdrawal from courses towards the end, all being under the advice of faculty Advisor. These facilities are expected to ensure proper monitoring of students by faculty advisors, leading to their improved learning capabilities and minimizing their chances of failure in the courses registered.

PG 4.3 In credit system, each subject is assigned with credit points. A student can take courses of credit weightage, for meeting the requirements of a degree Programme, such courses together with their grades and the credits earned will be included in the grade card issued by the institution at the end of each semester and they form the basis for determining the students academic performance in that semester.

PG 4.4 A minimum of 100 credits has to be earned by a student to obtain the degree.

PG 5 CIE and SEE

PG 5.1 In credit system students are assessed in two parts.

- a. Continuous Internal Evaluation (CIE)
- b. Semester End Examination (SEE)

The Subject Teacher all through the semester will conduct CIE; which includes Tests, Mid-Term Examination, Assignments, Quiz, Seminar etc.. The break up of CIE and SEE are as follows:

CIE	Test-1	: 10 Marks
	Mid-Term	: 20 Marks
	Test-2	: 10 Marks
	Assignment, Quiz, Seminar, Project	: 10 Marks
	SEE	: 100 Marks
	Grand Total	: 150 Marks

The calculation of Semester Grade Point Assessment (SGPA) and Cumulative Grade Point Assessment (CGPA) are as follows.

Letter	Grade Point	Marks Range (%)	Grade Point Average	Percentage of Marks & Class
'S'	10	≥ 90	5.75	50 (Second Class)
'A'	09	≥ 75 to < 90	6.25	55
'B'	08	≥ 60 to < 75	6.75	60 (First Class)
'C'	07	≥ 50 to < 60	7.25	65
'F'	05	< 50	7.75	70 (First Class with Distinction)
			8.25	75

$$SGPA = \frac{(Course\ Credits\ X\ Grade\ Points)\ [for\ all\ courses\ in\ that\ semester\ excluding\ transitional\ grades.]}{(Course\ Credits)\ [for\ all\ courses\ in\ that\ semester\ excluding\ transitional\ grades.]}$$

$$CGPA = \frac{(Course\ Credits\ X\ Grade\ Points)\ [for\ all\ courses\ excluding\ those\ with\ 'F'\ \&\ transitional\ grades\ until\ that\ semester.]}{(Course\ Credits)\ [for\ all\ courses\ excluding\ those\ with\ 'F'\ \&\ transitional\ grades\ until\ that\ semester.]}$$

- PG 5.2** Each candidate shall obtain not less than 50% of the maximum marks prescribed For the CIE of each subject, including seminars.
- PG 5.3** The candidates obtaining less than 50% of the CIE marks in any subjects shall not be eligible to appear for the semester end examination in that subjects and The candidate shall register for that subject in the subsequent batch.
- PG 6** **SEMINAR**
- PG 6.1** All candidates shall present one seminar each in first and second semester on the topics chosen from the relevant fields.
- PG 6.2** The head of the department shall organize for conducting of such seminars through concerned faculty.
- PG 7** **DISSERTATION WORK**
- PG 7.1** The topic and title of the dissertation shall be chosen by the candidate in Consultation with the HOD and guide in the second semester itself. However, modification of only the title but not the field of work is permitted at the time of final submission of dissertation report during the fourth semester. The subject and topic of the dissertation shall be from the major field of post graduate studies of the candidate.
- PG 7.2** The dissertation work shall be carried out by each candidate independently during the third and fourth semester under the guidance of one of the faculty member of the department.
- PG 7.3** If a dissertation work has to be carried in any industry/factory/ organization, outside the campus, the permission to that effect and the name of external guide at any of these organizations shall be intimated to the HOD and internal guide. The Head of the department shall make arrangements to submit the Dissertation List, details of the industry/factory/organization (for external projects) where the student doing the project work, details of internal and external guides to the PG-Coordinator.
- PG 7.4** At the end of fourth semester each candidates shall submit a report of the Dissertation work duly approved by the guide. The dissertation work shall be countersigned by the guide, HOD and Principal.
- PG 7.5** The candidate shall submit 5 copies of the dissertation work to the head of the Department.
- PG 7.6** The date of submission of the dissertation may be extended up to a maximum of 4 academic years from the date of commencement of the first semester in which the candidate has taken admission to the course.
- PG 7.7** The dissertation shall be evaluated by two examiners- one internal examiner (Guide) and one External examiner. The external examiner shall, preferably, be from the other institution other than the one to which the candidate belongs. The Evaluation of the dissertation shall be made independently by each examiner.
- PG 7.8** The examiners shall evaluate and send the marks list independently to the PG-Coordinator.
- PG 7.9** Average of the marks awarded by the two examiners shall be the final.
- PG 7.10** The dissertation shall not be accepted for passing if external examiner finds that, the dissertation work and the report are not up to the expected standard and the minimum passing marks cannot be awarded. The external examiner can totally reject or ask for modification. The examiner shall give reason for rejection or modification, and if asked for modification, he/she can make suggestion for improvement of the

dissertation for resubmission. In cases where modification is

Recommended after incorporation suggestion, the dissertation report shall be sent to the same external examiner. If the examiner does not approve it again, it will be treated as rejected. After the rejection by the first external examiner, it should be sent to a second examiner appointed by the University. If the second examiner also does not approve, the candidate shall have to register once again into the fourth semester.

PG 7.11 The candidate may also choose another topic of dissertation under the new guide, if necessary. In such a case, the report shall be submitted within four year from the date of admission to the course. The examiners shall be appointed as per the norms of the University for the Evaluation of dissertation.

PG 7.12 If the dissertation report is approved, as per regulation (PG 7.10) the VIVA Voce examination of the candidate will be conducted by the external examiner and guide/internal. The external examiner will be appointed by the university. Internal examiner as per the direction of the university to arrive at a mutual convenient date for the conduction of Viva-voce of the concerned candidate with an intimation to the PG-Coordinator. In case one of the examiners pleads inability to attend the viva-voce, substitute appointment will be done by the PG-Coordinator.

PG 7.13 The relative weightage for the evaluation of dissertation and the performance at the viva-voce shall be as per the scheme (Candidate should obtain minimum of 50% of maximum marks).

PG 8 ELIGIBILITY FOR PASSING

PG 8.1 Passing Standards

CIE = 50% (i.e. 25 Marks out of 50 Marks)

SEE = 40% (i.e. 40 Marks out of 100 Marks)

Aggregate = 50% (i.e. 75 Marks out of 150 Marks)

PG 8.2 A candidate shall obtain a minimum of 50% of maximum marks separately both in:

1. Seminar and
2. Dissertation, for pass

PG 8.3 The candidate can carry not more than two subjects from first year to second. The candidate has to pass in all subjects of I, II and III semester before the viva-voce is conducted.

PG 8.4 Successive failures: If a student fails, to pass a course and earn the credits prescribed by the course even after three attempts, the admission of the student to the program shall be terminated and the student shall be asked to leave the college. However, such a student may seek admission to the program at the college a fresh.

PG 8.5 If a candidate so desires, there shall be provision for rejection of his/her latest Semester result of university examination only. The rejection of performance will be with respect to all subject of particular semester examination. However, in Fourth semester the rejection will include dissertation. Rejection is permitted only once during the entire course. Earlier sessional marks shall be retained.

PG 8.6 Application for rejection shall be submitted to the PG-Coordinator, within 20 days From the date of announcement of result.

PG 8.7 If a candidate fails in SEE of any subject, he/she can take up that exam during successive semester end examinations with the existing CIE. If the candidate again fails in the same subject, then the candidate shall register for that subject in the next academic year and earn the new CIE.

PG 9

SUCCESSIVE FAILURES (PG)

If Student fails (Grade 'F') to pass a course and earn the credits prescribed for the course even after three attempts, the admission of the student to the programme shall be terminated and the student shall be asked to leave the college. However, such a student may seek admission to the programme at the college afresh.

SRI SIDDHARTHA ACADEMY OF HIGHER EDUCATION, TUMKUR

Master of Computer Applications (MCA)

Rules and Regulations

MCA 1

TITLE OF THE COURSE

MCA 1.1

The course shall be called Master of Computer Applications, abbreviated as MCA

MCA 2

DURATION OF THE COURSE

MCA 2.1

The MCA Course shall be of three years duration extended over six semesters.

First to Fifth Semester : 19 Weeks duration each semester

Sixth Semester : 19 Weeks duration (Full time Project Work)

An Academic year is broken down into three semesters: Two main semesters and one supplementary semester (Summer semester for weak and failed students).

MCA 2.2

A candidate shall be allowed a maximum duration of six years (12 semesters) to become eligible for the award of MCA degree, failing which he/she shall have to register once again as a fresh candidate.

MCA 3

ELIGIBILITY FOR ADMISSION

MCA 3.1

Admission to Master of Computer Applications Course shall be open to the candidates who have passed the Bachelor Degree examinations, with not less, than fifty percent of the marks in the aggregate of all years of the degree Examinations. However, in the case of candidates belonging to Schedule Castes, scheduled Tribes and Category-I the aggregate percentage of marks of all the years of the qualifying examination shall be not less than forty-five percent. Provided that for admission to Master of Computer Applications Course the Candidates shall have passed Bachelor Degree with not less than fifty percent of Marks with Mathematics or Statistics or Computer Science or Computer Programming or Computer Applications or Business Mathematics or Business statistics as one of the optional or electives. However, in the case of candidates Belonging to Scheduled Castes, Scheduled Tribes and Category-I, the marks shall be not less than forty five percent.

Provided further that in respect of candidate who has studied and passed one of the subject specified in the first proviso in the Pre-University Course with fifty percent of marks in that subject shall also be considered for admission. However, In the case of candidates belonging to SC/ST and Category I, forty five percent of marks in that subject shall be eligible for Admission.

MCA 3.2

Admission to MCA course shall be open to the candidates who have passed the prescribed qualifying examination with not less than 50% of marks in the aggregate of all the years of degree examinations. However, in the case of candidates belonging to SC/ST and any other group classified by Government of Karnataka for such purpose from time to time, the above aggregate percentage shall not be less than 45%.

MCA 3.3

There shall be an Entrance Examination for admission to the MCA Course Conducted by the University. A candidate seeking admission shall have to take this Examination.

MCA 3.4 The calendar of Events in respect of the course shall be fixed by the University from time to time.

MCA 4 ATTENDANCE REQUIREMENT

MCA 4.1 Each semester of the course shall be treated as a separate unit for calculation of the attendance.

MCA 4.2 A candidate shall be considered to have satisfied the attendance requirement if he/she has attended not less than 85% of the classes in each subject of all the semesters (Theory, Laboratory, Seminars, Practical training and Dissertation work) actually conducted up to the end of the semester.

MCA 4.3 A candidate, who does not satisfy the attendance requirement, mentioned as above, shall not be eligible to appear for the Examination of that semester and shall be required to repeat that semester along with regular students during the subsequent year.

MCA 4.4 If a candidate, for any reason, discontinues the course after the first/third Semester he/she may be permitted to register for the second/forth semester, after one year with the immediate subsequent batch, subject to the condition that he/she shall complete the class work, lab work and seminar including the submission of dissertation within maximum stipulated period of six years.

MCA 4.5 The Head of the Department shall display regularly, the list of such candidates who fall short of attendance, on the Notice Boards.

MCA 5 INTERNAL ASSESSMENT

MCA 5.1 In Credit system students are assessed in two parts.

1. Continuous Internal Evaluation (CIE)
2. Semester End Examination (SEE)

The Subject Teacher all through the semester will conduct CIE: which includes Tests, Mid-Term Examination, Assignments, Quiz, Seminar etc.. The break up of CIE and SEE are as follows:

Letter	Grade Point	Marks Range (%)	Grade Point Average	Percentage of Marks & Class
'S'	10	≥ 90	5.75	50 (Second Class)
'A'	09	≥ 75 to < 90	6.25	55
'B'	08	≥ 60 to < 75	6.75	60 (First Class)
'C'	07	≥ 50 to < 60	7.25	65
'D'	05	≥ 45 to < 50	7.75	70 (First Class with Distinction)
'E'	04	≥ 40 to < 45	8.25	75
'F'	00	< 40		

THEORY :

Test 1	10 Marks
(Mid-Term)	20 Marks
Test 2	10 Marks
Assignment, Quiz, Seminar	10 Marks

Semester End Exam (SEE) 100 Marks
Grand Total 150 Marks

The calculation of Semester Grande point Assessment (SGPA) and Cumulative Grade Point Assesment (CGPA) are as follows :

$$\text{SGPA} = \frac{(\text{Course Credits X Grade Points}) \text{ [for all courses in that semester excluding transitional grades.]}}{(\text{Course Credits}) \text{ [for all courses in that semester excluding transitional grades.]}}$$

$$\text{CGPA} = \frac{(\text{Course Credits X Grade Points}) \text{ [for all courses excluding those with 'F' & transitional grades until that semester.]}}{(\text{Course Credits}) \text{ [for all courses excluding those with 'F' & transitional grades until that semester.]}}$$

MCA 5.2 Each candidate shall obtain not less than 40% of marks prescribed for the Internal Assessment in each subject, including seminars.

MCA 5.3 Internal Assessment Marks shall be based on assignments, test, oral Examinations and seminar conducted in respective subjects.

MCA 5.4 The candidates obtaining less than 40% of the internal assessment marks in any subjects shall not be eligible to appear for the examination in that subjects and the candidate shall register for that subject in the summer semester.

MCA 6 SEMINAR

MCA 6.1 Every candidate shall present a seminar on a topic chosen from the latest relevant fields, as per the scheme of teaching and examinations.

MCA 6.2 The Head of the Department shall organize conducting of such seminars through one of the senior faculty members in the Department.

MCA 6.3 The Internal Assessment marks for the seminar shall be awarded by the faculty member in charge of the seminar and the Head of the Department jointly.

MCA 7 DISSERTATION WORK

MCA 7.1 The topic and title of the dissertation shall be chosen by the candidate in Consultation with the guide and co-guide, if any, during the fifth semester itself. However, modification of only the title but not the field of work may be permitted at the time of final submission of dissertation report during the sixth semester. The subject and topic of the dissertation shall be from the major field of studies of the candidate.

MCA 7.2 The dissertation work shall be carried out by each candidate independently during the sixth semester under the guidance of one of the faculty members of the Department in the Institution of study. If the dissertation assignment is of Inter-disciplinary nature, a co-guide shall be taken from the concerned other department.

MCA 7.3 If dissertation has to be carried out in any industry/factory/organization, outside the campus, the permission to that effect and the name of co-guide at any of these organizations shall be intimated to the organizations shall be intimated to the HOD and internal guide. The Head of the department shall make arrangements to submit the dissertation list, details of the industry/factory/ Organization where the student is carrying out the project work, details of internal and external guides to the PG-Coordinator.

MCA 7.4 At the end of sixth semester each candidate shall submit a report of the dissertation work duly approved by the guide. The dissertation work shall be countersigned by the co-guide (if any) and HOD and the Principal.

MCA 7.5 The candidate shall submit 5 copies of the dissertation work to the Head of the institution. Duration of the dissertation work shall generally be 5 months. A separate calendar of events for submission of dissertation and viva voce shall be fixed and will be notified by the University in advance.

The candidates who fail to submit the dissertation work within the stipulated time have to submit the same at the time of next ensuing examination.

MCA 7.6 The dissertation shall be evaluated by two examiners- one internal examiner (Guide) and one External examiner. The external examiner shall, preferably, be from the other institution other than the one to which the candidate belongs or from outside Karnataka State. The evaluation of the dissertation shall be made independently by each examiner.

MCA 7.7 The date of submission of the dissertation may be extended up to a maximum of 6 academic years from the date of commencement of the first semester in which the candidate has taken admission to the course.

MCA 7.8 A copy of the dissertation shall be sent to each examiner by the University for evaluation.

MCA 7.9 The examiners shall evaluate and send the marks list independently to the PG-Coordinator.

MCA 7.10 Average of the marks awarded by the two Examiners shall be the final.

MCA 7.11 The dissertation shall not be accepted for passing if external examiner finds that the dissertation work and the report are not up to the expected standard and the minimum passing marks cannot be awarded. The external examiner can totally reject or ask for modification. The examiner shall give reason for rejection or modification, and if asked for modification, he/she can make suggestions for improvement of the dissertation for resubmission. In cases where modification is Recommended, after incorporating suggestions the dissertation report shall be sent to the same external examiner. If the examiner does not approve it again, it will be treated as rejected. After the rejection by the first external examiner, it should be sent to a second examiner appointed by the University. If the second examiner also does not approve, the candidate shall have to register once again to the sixth semester.

MCA 7.12 The candidate may also choose another topic of dissertation under the new guide, if necessary. In such a case, the report shall be submitted within six years from the date of admission to the course. The examiners shall be appointed as per the norms of the University for the Evaluation of dissertation.

MCA 7.13 If the dissertation report is approved, as per regulation MCA 8.11 the VIVA Voce examination of the candidate will be conducted by the external examiner and guide/internal. The external examiner will be appointed by the university. Internal examiner as per the direction of the university to arrive at a mutual convenient date for the conduction of Viva-voce of the concerned candidate with intimation to the PG-Coordinator. In case one of the examiners pleads inability to attend the viva-voce, substitute appointment will be done by the PG-Coordinator.

MCA 7.14 The relative weightage for the evaluation of dissertation and the performance at the viva-voce shall be as per the scheme (Candidate should obtain minimum of 50% of maximum marks).

MCA 8 ELIGIBILITY FOR PASSING

MCA 8.1

Passing Standards

CIE = 40% (i.e. 20 Marks out of 50 Marks)

SEE = 40% (i.e. 40 Marks out of 100 Marks)

Aggregate = 50% (i.e. 75 Marks out of 150 Marks)

- MCA 8.2** The candidate shall obtain a minimum of 40% of marks in each laboratory Examination conducted by the University with an aggregate of 50% of marks including Internal Assessment marks. A minimum of 50% of marks has to be obtained in seminar, dissertation (viva voce) and dissertation (A marks) separately.
- MCA 8.3** There shall be no restriction for promotion from an odd semester to the next even semester provided he/she has fulfilled the attendance requirements as per MCA 4.2.
- MCA 8.4** A Candidate shall be eligible for Promotion from even semester to odd semester if he/she has not failed in more than four subjects of passing of the immediately preceding two semesters put together and has passed all lower semester examinations.
- MCA 8.5** Successive failures: If a student fails, to pass a course and earn the credits prescribed by the course even after four attempts, the admission of the student to the program shall be terminated and the student shall be asked to leave the college. However, such a student may seek admission to the program at the college a fresh.
- MCA 8.6** If a candidate so desires there shall be provision for rejection of his/her Latest semester result of university examination only. The rejection of performance will be with respect to all subjects of particular semester examination. However, in sixth semester the rejection will include dissertation. Rejection is permitted only once during the entire course. Earlier sessional marks shall be retained.
- If the rejection of the university examination result of the semester happens to be of an odd semester, the candidate can take admission to the immediate next even semester. However, if the rejection of the university result is of the even semester, the candidate cannot take admission to the next odd semester.
- MCA 8.7** Application for rejection shall be submitted to the PG-Coordinator, within 20 days from the date of announcement of result.

REGULATIONS GOVERNING “THE MALPRACTICE BY THE STUDENTS” DURING THE EXAMINATION

Introduction:

Sri Siddhartha Institute of Technology was granted Academic autonomy by the Government of Karnataka through Visvesvaraya Technological University from the academic year 2007-2008. One of the very important tasks of autonomy is Examination. Examination process starts from setting of question papers and ends with the announcement of result. Smooth conduction of theory and practical examination requires special attention. It is also necessary to curb all type of unfair practices in the examination by the students. The cases of malpractices during examination by the students have to be detected and they have to be punished. This exercise brings down the malpractices in further examinations.

As per norms of the University / Institution an anti malpractice committee constituted to conduct an enquiry into the malpractice cases and recommend the punishment. The regulations governing the malpractice during examination, type of malpractice and the punishment and/or penalties to be imposed are being recommended below.

Regulations Governing the Malpractice during Examination:

The malpractice case may be detected by any of the following officers concerned with examination. Namely Room superintendent, Relieving room superintendent, Deputy chief superintendent, or Squad member appointed for this purpose by the Registrar (Eval) who will also be the Chief Superintendent of the Examination.

If a malpractice case is detected by any one of the official mentioned above, then the official shall seize the incriminating material, the answer script and Admission ticket. The officer shall have to mark on the answer script as “malpractice” and complete the “Report of malpractice” where in the details of material seized or report of type of malpractice, report of room superintendent, report of squad and statement of the candidate is taken. A notice is also issued to the candidate containing the schedule of the meeting of Anti Malpractice committee and returns the candidates admission ticket so that the candidate can attend the subsequent examination. Then the officer will hand over all the materials pertaining to malpractice of the candidate to the Chief Superintendent.

The following may be noted:

1. The statement of all concerned shall be in their own hand writing.
2. If the student refuses to handover incriminating materials or the student refuses to give the statement, the student may be asked to record in writing his/her refusal to give a statement. If he/she refuses to do even that, then the facts shall be recorded, duly witnessed by two members of the teaching staff of Institution.
3. The Answer scripts of other papers of those students booked under malpractice shall be evaluated and results shall be kept in abeyance, until such time the anti malpractice committee meets and recommends.

Procedure for imposing Penalties and Punishments:

An anti malpractice committee is constituted by the competent authorities of the University / Institution, consisting of the following as the member

1. An eminent academician
2. An eminent lawyer/legal adviser.
3. Dean of Engineering faculty
4. Registrar (Eval) as convener.

The committee shall have a term of two years. However, the term of the members may be extended by the authorities.

The candidate booked under malpractice will appear before the committee on the date previously notified/notice issued to the student. The committee will make an enquiry of candidate with respect to all the documents and record the punishment/penalty as per the guidelines.

Types of Malpractices & recommended penalty / punishments:

The following are the types of malpractices depending upon the nature and severity, along with the recommended penalty / punishment :

Sl.No	Type	Particulars of Malpractice	Penalty & Punishment	
1	A	<ol style="list-style-type: none"> Misbehavior with officials or any other kind of rude behavior in or near the Examination Hall and using obscene or abusing language. Making any request of representation or offer of any threat for inducement or bribery to Room Superintendent and/or any other official for favors in the Examination Hall or in the answer script. Approaching directly or indirectly the teaching staff, officials or examiners or bring about undue pressure or influence upon them for favor in the examination. Committing any other act or commission or omission intending to gain an advantage or favor in the examination by misleading, deceiving or inducing the examiner or official. 	Fine of Rs. 1000/- to Rs. 2000/- depending upon severity.	
2	B	<ol style="list-style-type: none"> Writing on the Question Paper (except USN) / Admission Ticket & or passing on to the other student(s) in the Examination Hall. Disclosing his/her identity by writing any words or by making any peculiar marks or by writing USN on the pages other than the facing sheet in the answer scripts. Possession of electronic gadgets like mobile phones, Programmable calculator, pen-drive or such other /storage devices in the Examination Hall. Communicating with any other student(s) or any other person(s) inside or outside the Examination Hall with a view to take assistance or aid to write answers in the examination. Copying from the material or matter or answer(s) of another student or from similar aid or assistance rendered by another student within the Examination Hall. Receiving material from outside or inside the Examination Hall, for the purpose of copying. Bringing into the Examination Hall or being found in possession of portions of an unauthorized book, manuscript, or such other material or matter in the Examination Hall. Having in one's possession any written matter on scribbling pad, calculator, palm, hand leg or any other part of the body, hand kerchiefs, clothing, socks, instrument box, identity card, admission ticket, scales etc., 	<ol style="list-style-type: none"> Denial of the performance of that subject A fine of Rs. 2000/- to Rs. 5000/- <p>* Materials taken to custody during malpractice will be confiscated will not be returned.</p>	
3	C	Repeatedly caught in the malpractice:	1.Second time	The performance of all subjects of that semester may be denied + fine.
	2. More than two times.		The performance of all subjects of that semester may be denied + fine + may be debarred from appearing for next semester examination.	

Sl.No	Type	Particulars of Malpractice	Penalty & Punishment
4	D	Destroying any evidence of Malpractice, like tearing or mutilating the answer script(s) or running away along with the answer script(s) from the Examination Hall	A) The performance of all subjects of that semester may be denied B) The candidate may be debarred from appearing for next one examination. C) His/ Her misdeed may be mentioned in the marks card/ garde card.
5	E	Impersonating or allowing any other person to impersonate to answer in his/ her place in the Examination Hall	Handing over the impersonating candidate to the Police and conduct further enquiry of the original candidate.
6	F	Any other offence of severe nature.	Decision will be taken by the committee including rustication of the candidate from the college.

- ❖ Result of the candidate of that semester may be announced only after the candidate complies with the punishment.
- ❖ The decision arrived by the malpractice committee would be informed to the concerned parents for information.
- ⚡ Candidate who fail to appear before the anti malpractice committee, an ex-party decision is taken with fine amount doubled.

Rules and Discipline

1. The students should behave courteously with the members of the staff.
2. They should maintain silence in the library, class rooms and work quietly in drawing hall, laboratories and workshops.
3. Students coming late to the classes are not permitted to enter the class rooms.
4. They should not meddle with the machines, meters and tools in the laboratories and workshops without the permission of the staff members in charge. They will be responsible for the damages and will have to pay for their replacement.
5. They should not absent themselves from the classes without the prior permission of the Principal.
6. Students not satisfying the minimum attendance and sessional requirements of the University will not be able to take the examinations as per university rules.
7. Students should take all the assignments and tests without fail towards fulfillment of the University regulations made in this respect.
8. Students are forbidden from pasting posters in the institute premises and causing any damage to property of the institute.
9. Smoking, consumption of alcoholic beverages and drugs are strictly forbidden.
10. Students are not to affix any notice or remove any office notice from the notice boards.
11. Students using vehicles are required to leave them in parking places provided and are forbidden from parking in other places inside the campus causing disturbance to the classes.
12. Students of SSIT have distinguished themselves by making the campus a **'No ragging Campus'**